

Minutes of the Meetings of IQAC and Action Taken Report 2020-21

Meeting 1:

A meeting of IQAC was held on 15/9/2020 at 11:30 a.m. The following members attended

- Dr. P.K. Aggarwal
- Sh. Jaiveer Singh
- Dr. Neeraj GARG
- Dr. Sushila Saini
- Dr. Bhupender
- Dr. Suresh Kumar
- Sh. Mohan Gupta
- Sh. Shiv Kant
- Sh. R.C. Punia
- Sh. A. K. Singhal
- Sh. Hritik

In the meeting the following decisions were taken.

- The reports on the activities conducted by various departments, Cell, Societies, Clubs etc. were discussed and found satisfactory.
- The activities which could not be conducted due to covid19 be organized in the next session.
- The plan of action 2020-21 was discussed in detail and finalized.

Action Taken Report

- AQAR 2020-21 was prepared to be submitted to NAAC Bengaluru.
- Plan of Action 2021-22 was finalized and communicated to all the stakeholders for execution.

Meeting 2:

A meeting of IQAC was held on 29/12/2020 at 11:30 a.m. under the chairmanship of Dr. Yashvir Singh, Chairman-cum-Principal IQAC. The following members attended

- Dr.P.K.Aggarwal
- Dr. Suresh Kumar
- Sh. Jaiveer Singh
- Dr. Neeraj Garg
- Dr. Sushila Saini
- Dr. Bhupender
- Sh. Shiv Kant
- Sh.Mohan Gupta
- Sh. A.k. Singhal
- Sh. R. C. Punia
- Mr. Hritik

In the meeting, the steps for ensuring quality education were discussed in detail and the following decisions were taken.

- Thirty hours value added courses by the Department of Computer Science, Commerce, Physical Education and Zoology be organized.
- E-Content Development Center be setup to promote e-teaching and e-learning.
- Management Information System be setup.
- Department of Geography, Political Science, Botany, Zoology, History were given the responsibility to organize field projects / surveys.
- All the cells, deptt, clubs etc. were asked to prepare their annual academic calendar specifying their academic and extension activities.
- Faculty be encouraged to organize and to undertake more and more research activities, FDPs, Workshops, Conferences etc.

Action Taken Report

- Thirty hours value added courses by Zoology and Physical Education department was organized.
- ICT room for E-content development was setup.
- Department of Botany, Zoology, Geography and Political Science organized field projects/ tours with the students.
- Academic calendar was prepared and implemented.
- FDPs by IQAC and Department of Computer Science & Application organized.
- A large no. of faculty participated in seminars, webinars, workshops, FDPs, Conferences etc.

Meeting 3:

A meeting of IQAC with Advisory Board and the faculty of the college was held on 05/1/2021 under the chairmanship of Dr. Yashvir Singh, Principal-cum-Chairman IQAC. The following attended

- Dr. P.K. Aggarwal
- Mrs. Amita
- Sh. Jaivir Singh
- Dr. Sushil Bansal
- Dr. Rajkumar Garg
- Sh. Bhupinder Singh
- Dr. Jitender Singh
- Sh. Shiv Kant
- Dr. M.K. Jain
- Dr. Neeraj Garg
- Sh. Kamal Nain
- Dr. Sushila Saini
- Mrs. Neena Bansal
- Dr. Shamina
- Mrs. Hemlata
- Dr. Suresh Kumar
- Dr. Vipin Pal
- Sh. Surender
- Mr. Hritik

In the meeting it was decided that the following measures be undertaken for implementation of Plan of Action 2020-21.

- The Dept. of Botany was given the responsibility to organize field tours, seminar and FDP on IPR, activities under MOU with Society for Indoor Environment.
- The Dept. of Commerce was given the responsibility to organize activities under MOU with KAIM, Charkhi Dadri on Faculty and Student exchange program, an FDP on IT procedures and Filing of ITR and a workshop on Industry Academia Innovative Practices.
- The Dept. of Comp. Sci. & App. was given the responsibility to organize workshop on cyber crime.
- The Dept. of Chemistry to organize industrial visit under MOU with Shivam Devansh Fab. Pvt. Ltd.

- The Dept. of English was given the responsibility to organize workshop to increase communication and writing skills of the students.
- SC/ST/BC Cell was given the responsibility to organize remedial classes for slow learner and SC/BC students.
- Various Cells were given the responsibility to organize extension activities with community, Govt. and Non Govt. organizations.
- Leave rules were framed and finalized for the smooth running of the college.
- Curriculum submitted by the department of Zoology and physical Education for thirty hours value added course was approved.

Action Taken Report

- Thirty hours value Added Courses on Human Anatomy and General Health Awareness was organised.
- Remedial classes for slow learner and SC/BC students were organised.
- A large no. of extension activities with community, govt. and non govt. organizations were organized.
- Field tours/Project/ Surveys were organised by the departments of Botany, Zoology, Geography and Political Science.
- FDPs were conducted.
- Activities under MOU conducted.
- Leave rules were communicated to the faculty and implemented.
- Some more activities, which were in pipeline could not be conducted due to spread of Covid19.

Meeting 4:

A meeting of IQAC was held on 5/03/2021 under the chairmanship of Dr.Yashvir Singh, Principal-Cum- Chairman IQAC. The following members attended.

- Dr. P.K. Aggarwal
- Dr. Neeraj Garg
- Sh. Shiv kant
- Sh. Jaivir
- Dr. Suresh Kumar
- Dr. Sushila Saini
- Sh. Mohan Gupta
- Sh. A.K. Singhal
- Sh. R.C. Punia
- Sh. Hritik.

In the meeting, the execution of Plan of Action 2020-21 was reviewed and the following activities were stressed to be conducted.

- For promotion of E-learning and teaching and E-content development, FDP on Use of ICT Tools in education be organized and faculty be impressed on to promote e-learning and to develop e-contents.
- For promotion of quality research among the students seminar and FDP on IPR be organized.
- Some more workshops and seminars be organized.

Action Taken Report

A seminar for the students of PG Classes and a six day FDP on Intellectual Property Rights was organized.

A three day FDP on Use of ICT Tools in Education was organised.

Webinars, Seminars, National and International online Quiz contest and Essay Writing Competitions were organized.

Training programs on Time Management, Arts of Listening and Consumer Awareness were organized.

Meeting 5:

A meeting of IQAC held on 30/06/2021 under the chairmanship of Dr.Yashvir Singh, Principal-cum-Chairman IQAC. The following members attended the meeting.

- Dr. P.K. Aggarwal
- Dr. Neeraj Garg
- Sh. Shiv kant
- Sh. Jaivir
- Dr. Suresh Kumar
- Dr. Sushila Saini
- Sh. Mohan Gupta
- Sh. A.K. Singhal
- Sh. R.C. Punia
- Sh. Hritik.

In the meeting the following decisions were taken keeping in mind the situation arose due to Covid19 and the loss of study made.

Online classes be continued to complete the syllabi of various classes and to make up the loss.
Covid vaccination drive be launched by engaging NSS and NCC Volunteers.

The faculty be impressed upon to take Covid Vaccination and Vaccination camp be organized in the college.

DGHE, Haryana be requested to issue NOC for starting new UG & PG courses.

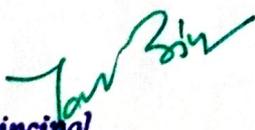
Action Taken Report

NOC from the office of DGHE, Haryana got to start new UG & PG courses to be started from the session 2021-22.

Online classes were taken by all the faculty members.

A large no. of NCC & NSS volunteers and faculty members worked with community and NGOs in drive against Covid19 and the need to take Covid Vaccination.

Vaccination Camp was organized and almost 100% of the faculty took covid vaccination.


Principal
Principal cum Chairman
Charhri Dadri 127306
IQAC


Co-ordinator
IQAC